



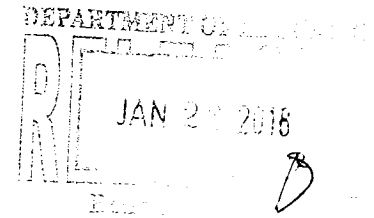
Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
Wangal, La Trinidad, Benguet 2601



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January 26, 2018

DIVISION MEMORANDUM: 032.2018



**TO: All Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
All Secondary/Elementary School Heads
All Others Concerned**

**FROM:  MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent**

SUBJECT: TO ALL PERMANENT TEACHERS SEEKING FOR TRANSFER

1. In reference to the incoming deployment of teachers for Elementary, Junior and Senior High School for the School Year 2018 – 2019, all permanent teachers who wishes to request for transfer may submit their letter of intent on or before **February 9, 2018**, addressed to the Schools Division Superintendent.
2. Kindly indicate their major, present school and proposed school to be included in the assessment of schools' teacher needs.
3. Immediate dissemination of this memo is desired.